

State of Maine
Board of Licensure of Water System Operators
Department of Health and Human Services
Maine Center for Disease Control and Prevention
Division of Environmental Health
11 State House Station
Augusta, ME 04333-0011

Meeting name: Board of Licensure of Water System Operators

Location: Greater Augusta Utility District

Date: Friday, December 19, 2014

Time: 9:00 a.m.

Members Present: Gregory Kidd, Chairperson NEWWTA; Jeffrey Day, Lincoln WD; Kerry Smart, Alfred WD; Michael MacDonald, NEUME; and Teresa Trott, Drinking Water Program.

Absent: Christopher Crovo, PWD

Guest: Mary Bowers, Water Operator

Present: Doris Labranche, Board Clerk

Minutes prepared by: Teresa Trott, DWP

Minutes reviewed by: Teresa Trott, DWP

Call to order: 9:15 a.m. by Gregory Kidd

Subject	Discussion	Resolution
Review of Minutes:	The September minutes were accepted. Mike moved to accept the minutes, Kerry 2 nd .	Vote: Unanimous to approve the minutes as amended.
Financial Report:	Terry distributed the SFY 2015 budget to date 11-10-14 for review. Discuss if fee changes requires rule change – review again after renewal season.	Vote: Unanimous to approve the budget.
Operator/Systems Update:	A. Renewals:	

	<ul style="list-style-type: none"> i. Steady reception of renewals – providers will submit attendance for Dec meetings –Renewals run when attendance is received. ii. SWOCS updated just prior to renewals – seems to be working well. <p>B. Complaints</p> <ul style="list-style-type: none"> i. No further information or formal complaint received concerning issues discussed in September. 	TCH discussion on personal responsibility and a move back to random audits.
Exams:	Paper Exams: Terry discussed with DEP to hold Exams in their offices	Terry to check with DEP to see if they would be willing to proctor the Water Operator paper exams, once a year, during the same time DEP conducts their wastewater exams.
Other	<p>Discussion about a retired status or inactive status</p> <p>Emergency call-back a conditional license with a time limit. This would be on a case by case basis. Pay yes TCH no -- Not renewed would be 2 yrs no pay no TCH now called inactive – Expired.</p> <p>Request to review Experience guidelines and compare to ABC bench marks.</p>	<p>Terry to draft.</p> <p>Terry to send WORD file.</p>
Stakeholder and Associates Update:	<p>MWUA - courses on Operator Responsibility were well attended.</p> <p>Terry did Caribou, Mike Did Wilton and Fairfield.</p> <p>ABC – (Association of Board Certification) Decide not to attend ABC January meeting</p> <p>Operator ‘Re-energizer’ Committee – The committee is reviewing various state actions</p> <p>NEWWA – Resources for utilities to assist in work force development is nearing completion.</p> <p>MWRA (Massachusetts Water Resource Authority) is offering a 16</p>	<p>We may want to meet again with Dept. of Labor on workforce issues.</p>

	<p>week internship training program. Greg has been selected as the contact trainer for the program.</p> <p>MRWA – Annual Show held Dec 10/11 in Bangor very well attended.</p> <p>JETCC’s management candidate school is held in Kennebunk/Kennebunkport. Good size class this year.</p> <p>DWP staff updates – Will be reviewing RTCR and Level 2 Assessments – could this be a Board endorsement added to a license. Short discussion but not presently in favor.</p>	
Meeting adjourned:	12 pm	
Calendar 2015	<p>The 2015 Water Operator meeting dates are as follows:</p> <ul style="list-style-type: none"> • Friday, February 27th • Friday, May 15th • Friday, August 21st • Friday, November 13th 	